

JAMILAH AWADALLA

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EXPERIENCE

JANUARY 2015 – PRESENT | CONTENT EDITOR/WRITER, TEXTBROKER INTERNATIONAL LLC

- Authored over 925 pieces without a single rejection as a ghostwriter.
- Wrote on a variety of subjects, including medicine, technology, travel, and more.
- Edited over 5,600 written pieces, also on a wide variety of subjects.
- Consistently helped to meet aggressive deadlines while maintaining excellent quality and adhering to often vastly different client requirements.
- Contributed valuable ideas that reduced editing time by at least 50%.

EDUCATION

DECEMBER 2013 | B.A. INTERDISCIPLINARY STUDIES, UNIVERSITY OF CENTRAL FLORIDA

Graduated **Magna Cum Laude** in December 2013, with a 3.818/4.0 GPA.

Degree Concentrations:

- Behavioral and Social Sciences
- Letters and Modern Languages
- History (Minor)

Coursework included political science, history, psychology, English grammar, the history of the English language, and literary interpretation

Awards and Honors:

- President's List, Fall 2012; Dean's List, Fall 2011, Spring 2011, and Spring 2013
- Invited to join Tau Sigma, Phi Kappa Phi, Delta Epsilon Iota, and Golden Key honor societies

AUGUST 2011 | A.A. ENGLISH, DAYTONA STATE COLLEGE

Graduated **With Honors** in August 2011, with a 3.77/4.0 GPA.

Coursework included a mixture of literature, technical communication, and journalism.

Awards and Honors:

- President's List, Fall 2009 and Fall 2010; Dean's List, Spring 2010, Summer 2010, and Spring 2011
- Memorial Fund Scholarship, Gordon E. and Gladys M. Gresso Scholarship, Small Business Development Scholarship, Walter Konak Scholarship, Alane Thomson Lamee Scholarship Endowment Scholarship

SKILLS

- Utilizes AP format daily
- Good familiarity with SEO best practices
- Team player eager to be helpful
- Experience with Microsoft Word, Excel, and Photoshop
- Strong knowledge of grammar
- Knowledge of basic HTML and WordPress
- Speaks English natively, with working knowledge of Arabic

ACTIVITIES

- Amateur fiction writer since age 10 (unpublished).
- Earned a TEFL Master Diploma from Bridge Linguattec in November 2014.